CHEROKEE COUNTY DRUG LAB TESTING TIME LIMIT POLICY

This policy outlines the procedures for individuals testing at the Cherokee County Drug Lab, including the number of allowed attempts to provide a sample, time limits, and arrival deadline.

1. First Attempt Requirement

Upon arrival at the Lab and completion of sign-in, participants must proceed immediately to their **first attempt** to provide a sample. Waiting before the first attempt is **not permitted**.

2. Time Allotted for Each Attempt

Participants are given **five minutes** in the collection room per attempt. If there are no other individuals waiting, an **additional two minutes** may be granted, for a **maximum of seven minutes** per attempt. Both participants and collectors should be mindful of others who may be waiting.

3. Number of Attempts

Participants are allowed up to **three attempts** to provide a sufficient sample. A **mandatory 20-minute wait** in the lobby is required between each attempt.

There are **no exceptions** to the three-attempt limit unless specifically approved by both the participant's Accountability Court **and** Lab Manager.

4. Leaving the Lab During Testing

If a participant must leave the Lab while waiting between attempts, they must **check out at the front desk** and receive permission. Leaving the building without authorization is not permitted.

5. Arrival and Cut-Off Times

   Lab General Collection Hours: 6:00 AM – 11:00 AM

- **Accountability Court Participants:** Must report **no later than 10:00 AM**

- **All Other Testing Donors (e.g., probation, self-tests):** May arrive any time before 11:00 AM

Important Cut-Off Rules:

- Participants arriving within **15 to 11 minutes before their cut-off** time (i.e., between 9:45–9:49 AM or 10:45–10:49 AM) will receive **only two attempts**: one immediately, and one after 20 minutes.

- Participants arriving within **10 minutes or less before their cut-off** (i.e., after 9:50 AM or 10:50 AM) are allowed **only one attempt**.

There are no exceptions to these time-based limitations.